

Preliminary IPT | Solo Project Marking Rubric

Assessment Component	Criteria	Possible Mark	Awarded Mark
Group Charter			
Title Page + Contents	Draws reader into group charter and clearly outlines the material contained within the document	1	
Requirement Report › Problem + Purpose › Group Goals › Boundaries / Constraints › Investigation Methods › Possible Solutions › Recommendation	Provides rationale for group existence Lists distinct and concrete objectives that will accomplish the group purpose Outlines relevant limitations placed upon the group from internal / external sources Selects appropriate methods for collecting relevant data and information Generates alternative solutions for the defined need Selects the most suitable solution and justifies this choice	1 1 1 2 3 2	
Feasibility Study › Economic › Technical › Schedule	Demonstrates and explains financial factors related to the project Identifies technology requirements Accurately judges time required to achieve stated goals	2 2 2	
Gantt Chart	Dissects assessment task into appropriate sections & assigns sufficient time to each	2	
Process Analysis	Correctly identifies numerous instances of the seven information processes within the context of the assessment task	7	
Register	Provides a detailed record of all progress made throughout the project	4	
Promotional Material	Material is attractive and informative, presenting relevant information about the proposed co-curricular group	5	
Presentation	Presents findings to group clearly and provides succinct oral summary of written content	5	
	Total	40	